The Museum Services Directory: Booking form

Museums Association
24 Calvin Street
London E1 6NW
T: 020 7426 6969
F: 020 7426 6962
zoe@museumsassociation.org
www.museumsassociation.org

MUSEUMS ASSOCIATION

This is your order form for listing entries in the Museum Services Directory 2011. Please ring 020 7426 6969 if you require assistance. You can book online at **www.museumsassociation.org/listings** Follow the steps carefully to make sure you fill in the form correctly.

Save time, book your listings online at **www.museumsassociation.org/listings**

Deadline:

1 Your entry details

Please check your details below and either mark this form clearly with any changes OR email new text to zoe@museumsassociation.org

Company name

Address

Postcode

Telephone

Fax

Email

Website

Contact name

Job title

Profile (60 words max)

2 Your listing options

Over the page you will find a list of categories to choose from. The first box is for listings in print and the second box is for listings online, in each box indicate whether you want a profile listing 'P' or logo listing 'L'

Profile listings
Each profile listing in print costs £95 + VAT (per category). Online profile listings cost £115 + VAT for up to 3 categories.

Add your logo
Each logo listing in print costs £190 + VAT (per category). Online logo listings cost £180 + VAT for up to 3 categories.

Display advertising
Enhance your company's presence in the directory with display advertising. Call 020 7426 6941 for further information and to book.

Turn over to complete your order ▸

2 Your listing options

The first box is for listings in print and the second box is for listings online, in each box indicate whether you want a profile listing 'P' or logo listing 'L'

eg
E-learning P
Historical research L

Book your listings online at www.museumsassociation.org/listings

	Print listing	Online listing
A		
Access audits and plans	☐	☐
Access equipment	☐	☐
Accounting and financial software	☐	☐
Archaeological services	☐	☐
Architects	☐	☐
Archive consultants	☐	☐
Art dealers	☐	☐
Audience development	☐	☐
Audio and audiovisual production	☐	☐
Audio guides	☐	☐
Audiovisual equipment	☐	☐
B		
Barriers and queuing systems	☐	☐
Building and fit-out contractors	☐	☐
Business and operational planning	☐	☐
C		
Catering consultants	☐	☐
Cleaning services	☐	☐
Collections care & management consultants	☐	☐
Collections management systems	☐	☐
Commercial exhibitions and conferences	☐	☐
Conservation materials and equipment	☐	☐
Conservation surveys and planning	☐	☐
Conservation:		
Archaeology	☐	☐
Buildings	☐	☐
Ceramics and glass	☐	☐
Furniture and wood	☐	☐
Leather	☐	☐
Metals and machinery	☐	☐
Natural science & taxidermy	☐	☐
Paintings	☐	☐
Paper, books & photographs	☐	☐
Sculpture	☐	☐
Textiles	☐	☐
Costume and sculpted figures	☐	☐
Cultural diversity consultants	☐	☐
Curatorial consultants	☐	☐
D		
Design:		
Brand	☐	☐
Exhibition	☐	☐
Graphic	☐	☐
Interior	☐	☐
Lighting	☐	☐
Website	☐	☐
Digital imaging	☐	☐
Disaster planning and recovery	☐	☐
Display:		
Artists and technicians	☐	☐
Interpretive planning	☐	☐
Production and fit-out	☐	☐
Reprographics	☐	☐
Showcases	☐	☐
Systems and equipment	☐	☐
Documentation consultants	☐	☐
E		
E-learning	☐	☐
Education and learning consultants	☐	☐
Educational resources	☐	☐
Electrical contractors	☐	☐
Energy cost management	☐	☐
Environmental consultants	☐	☐
Environmental monitoring & control equipment	☐	☐
F		
Feasibility studies	☐	☐
Fundraising	☐	☐
G		
Governance advice	☐	☐
H		
Historic building restoration	☐	☐
Historical research	☐	☐
Human resource management	☐	☐
I		
Illustrators	☐	☐
Information management consultants	☐	☐
Insurance and valuation	☐	☐
Interactive exhibit production	☐	☐
K		
Kiosks	☐	☐
L		
Legal services	☐	☐
Lighting equipment	☐	☐
Live interpretation	☐	☐
M		
Market research	☐	☐
Marketing and public relations	☐	☐
Models and replicas	☐	☐
Multimedia guides	☐	☐
Multimedia production	☐	☐
Museum planning consultants	☐	☐
Music	☐	☐
O		
Organisational development	☐	☐
P		
Packing and transport	☐	☐
Pest control	☐	☐
Photographic services	☐	☐
Picture hanging systems	☐	☐
Picture libraries and film archives	☐	☐
Print services	☐	☐
Project evaluation	☐	☐
Project management: Building projects	☐	☐
Project management: Displays & fit-out	☐	☐
Publishers and booksellers	☐	☐
Q		
Quantity surveyors	☐	☐
R		
Recruitment consultants	☐	☐
Retail consultants	☐	☐
Retail display equipment	☐	☐
Retail management systems	☐	☐
S		
Scenic & theming contractors	☐	☐
Security systems and equipment	☐	☐
Shop merchandise	☐	☐
Shopfitting	☐	☐
Signs and banners	☐	☐
Storage:		
Archive, document & photographic	☐	☐
General	☐	☐
Mobile	☐	☐
Picture racking	☐	☐
Strategic planning	☐	☐
T		
Ticketing systems	☐	☐
Touring exhibitions	☐	☐
Training	☐	☐
U		
UV screening & solar control	☐	☐
V		
Visitor studies consultants	☐	☐
W		
Walling systems	☐	☐
Writing and editorial services	☐	☐

3 Calculate payment

Fill in your order below.

Options	Quantity	Fee	Calculate total fee
Profile listing (per category entry)		x £95	£
Profile listing online (per 3 categories)		x £115	£
Listing with logo (per category entry)		x £190	£
Listing with logo online (per 3 categories)		x £180	£
		Sub total	£
		+ VAT@17.5%*	£
Corporate membership: business builder		£325 (VAT incl.)	£
Corporate membership: business advantage		£490 (VAT incl.)	£
		Grand total	£

** until 3 January 2011, 20% from 4 January 2011*

4 Payment details

All listings must be paid for in advance of publication.

☐ **I enclose a cheque for £_____ made payable to the Museums Association**

☐ **Please charge my Mastercard, Visa or Maestro the sum of £_____**

Card number

Expiry date

Card security code

Issue number (Maestro only)

Signature

Name

Date

Please return this booking form to: The Museum Services Directory, 24 Calvin Street, London E1 6NW
Fax: 020 7426 6962